



GOVERNMENT OF PAKISTAN
MINISTRY OF RAILWAYS
RAILWAY BOARD



POSITIONS VACANT

Applications are invited for filling the following posts in the Project titled “Establishment of Business Development and HR Support Unit, Pakistan Railways”.

Sr. #	Description of the Posts	No. of Posts	Qualification	Eligibility/Experience	Age Limit
01	Director (Safety / Monitoring & Evaluation) PPS-09 (Stationed : Lahore)	01	1. BE (Civil/Mechanical) /MBA/Master in Economics. 2. Minimum 16 years of education. 3. All degrees must be recognized by PEC/HEC.	1. Overall ten (10) years’ post-qualification experience of monitoring, awareness, and safety in Transport Sector. 2. IT based knowledge & proficiency is must. 3. Retired Railways officer having 15 years’ experience in railway operations or Retired Army officer not below the rank of Lt. Col. having required experience in safety and security management.	Max. 63 Years
02	Director (Safety / Policy & Implementation) PPS-09 (Stationed : Lahore)	01	1. BE (Civil/Mechanical) /MBA/Master in Economics. 2. Minimum 16 years of education. 3. All degrees must be recognized by PEC/HEC.	1. Overall ten (10) years’ post-qualification experience of monitoring, policy planning, and safety in Transport Sector. 2. IT based knowledge & proficiency is must. 3. Retired Railways officer having 15 years’ experience in railway operations or Retired Army officer not below the rank of Lt. Col. having required experience in safety and security management.	Max. 63 Years
03	HR Expert (I) PPS-09 (Stationed : Lahore)	01	1. MBA/MS HR or related discipline. 2. Minimum 16 years of education. 3. All degrees must be recognized by HEC.	1. Minimum ten (10) years’ work experience of HR. 2. Candidate with experience in developing and implementing HR policies, training and development, skill competency, evaluation and compensation models and drafting rules and guidelines will be preferred.	Max. 45 Years
04	Manager Customer Relations PPS-09 (Stationed : Lahore)	01	1. MBA (Marketing)/ Master in Public Relations/ Public Administration or related discipline. 2. Minimum 16 years of education. 3. All degrees must be recognized by HEC.	1. Minimum seven (07) years’ post-qualification work experience of similar field. 2. Excellent interpersonal and communication skills. 3. Proficient in all Microsoft applications. 4. Superior product knowledge. 5. A team player with leadership skills. 6. Maintain a positive attitude focused on customer satisfaction.	Max. 45 Years
05	Financial Analysis Expert PPS-09 (Stationed : Lahore)	01	1. MBA (Finance)/ ACMA/ FCMA/ CIMA/ Masters in Economic/ Finance. 2. Minimum 16 years of education. 3. All degrees must be recognized by HEC.	1. Overall seven (07) years’ post-qualification work experience with minimum five (05) years’ experience in financial analysis, economic analysis, sensitivity analysis and value for analysis. 2. Use of advanced software related to financial analysis will be given	Max. 45 Years

				weightage. 3. Knowledge of MS Offices.	
06	PPP Expert PPS-09 (Stationed : Lahore)	01	1. BE or MBA/ MS Management/ Finance or CA or MSc Economics or related discipline. 2. Minimum 16 years of education. 3. All degrees must be recognized by PEC/HEC.	1. Overall seven (07) years' post- qualification work experience with minimum two (02) years' experience related to Public Private Partnership (PPP) projects. 2. Must be familiar with PPP legal framework, policy and process. 3. Knowledge of MS Offices.	Max. 45 Years
07	Manager Dry Ports & Terminals PPS-09 (Stationed : Lahore)	01	1. Master in Transport Engineering/ Supply Chain & Logistics/ Logistics & Multi Model Transport/ or related discipline. 2. Minimum 16 years of education. 3. All degrees must be recognized by PEC/HEC.	1. Minimum seven (07) years' post- qualification work experience of similar field. 2. Knowledge of MS Offices.	Max. 45 Years
08	Deputy COPS (Prevention) PPS-09 (Stationed : Lahore)	01	1. Master of Business Administration/ Economics/ Mass Communication/ BE. 2. Minimum 16 years of education. 3. All degrees must be recognized by PEC/HEC.	1. Minimum (07) years' work experience of monitoring, awareness, and communication. 2. Familiarity with safety in transport sector will be given preference. 3. Knowledge of MS Offices.	Max. 45 Years
09	Assistant PPS-06 (Stationed : Islamabad)	02	1. Bachelor's degree in any discipline. 2. Minimum 14 years of education.	1. Minimum two (02) years' post- qualification work experience in public or private organization. 2. Proficiency in MS Offices is must.	Max. 35 Years
10	Junior Clerk PPS-03 (Stationed : Islamabad)	02	1. Matric degree.	1. Public Sector experience will be given preference. 2. Proficiency in MS Offices is must.	Max. 35 Years

NOTE

- The posts are completely on contract basis for a period of one year which could be considered for extension on satisfactory performance during the initial period and maximum up to the completion of the project.
- Only those experience(s) will be considered which are obtained after the required qualification mentioned against each position.
- Age relaxation is already included in maximum age required against each position.
- Salary will be admissible as per standard pay package issued by Finance Division.
- Interested candidates strictly meet the criteria should apply within 15 days from the date of publication of advertisement to the address given below along with CV/Resume attested copies of all educational, experiences certificates, recent photograph, domicile and CNIC.
- The candidate serving in Government, Semi Government or Autonomous institutions should route their applications through proper channel.
- Foreign degree holder must attach the equivalency certificate obtained from HEC/PEC.
- Only shortlisted candidates will be called for test/interview.
- The Ministry reserves the right to select/reject or not to fill any position (s) without assigning any reason at any stage of recruitment process.
- Incomplete applications, by hand applications and applications received after due date will not be entertained.
- No TA/DA will be admissible for test/ interview.

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