

JOB OPPORTUNITIES

Railway Estate Development and Marketing Company (Pvt) Ltd (REDAMCO) invites applications from qualified and experienced Professionals and support staff for the following positions on regular basis, subject to the Company's Service Rules:

| S.No | Post | No of Posts | REDAMCO Pay Scale | Pay Package |
|------|-------------------------------------------|-------------|-------------------|----------------------------------------------------|
| 1 | Chief Finance Officer | 01 | RPS 2 | As per minimum Company Pay Scale/Negotiable Salary |
| 2 | Senior Manager Estate and New Initiatives | 01 | RPS 2 | As per minimum Company Pay Scale/Negotiable Salary |
| 3 | Company Secretary | 01 | RPS 3 | As per minimum Company Pay Scale/Negotiable Salary |
| 4 | Chief Internal Auditor | 01 | RPS 4 | As per minimum Company Pay Scale/Negotiable Salary |
| 5 | Manager HR/Admin | 01 | RPS 4 | As per minimum Company Pay Scale |
| 6 | Manager Finance & Accounts | 01 | RPS 4 | As per minimum Company Pay Scale |
| 7 | Manager Legal | 01 | RPS 4 | As per minimum Company Pay Scale |
| 8 | Manager Estate | 03 | RPS 4 | As per minimum Company Pay Scale |
| 9 | Associate Finance | 01 | RPS 6 | As per Company Pay Scale |
| 10 | Associate Admin | 01 | RPS 6 | As per Company Pay Scale |
| 11 | Associate IT | 01 | RPS 6 | As per Company Pay Scale |
| 12 | GIS Operator | 01 | RPS 8 | As per Company Pay Scale |
| 12 | Document Controller | 01 | RPS 9 | As per Company Pay Scale |
| 14 | Receptionist (Female) | 01 | RPS 9 | As per Company Pay Scale |
| 15 | Driver | 05 | RPS 10 | As per Company Pay Scale |
| 16 | Office Boys | 03 | RPS 11 | As per Company Pay Scale |

Note:

- Job description, Qualification and experience requirements can be viewed at www.redamco.com, www.railways.gov.pk.
- Only shortlisted candidates shall be called for interviews
- No TA/DA is admissible to the candidates appearing for the interview.
- Applicants are requested to send their CV along with copies of their educational documents and/or experience certificates, on the address given below.
- Applicants are advised to mark the post applied for on top right corner of the envelope. In case of applying for more than one post separate application / envelope shall be used.
- Shortlisted candidates shall bring their original educational/experience certificate for the interview along with original CNIC.
- The Company is an equal opportunity Employer.
- Last date for submission of the application is **10 November 2023**, till closing of the official timing.
- The Company reserves the right to increase / decrease number of posts or not to fill any post/withhold the appointment against any advertised post any time without assigning any reason

Chief Executive Officer
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